

Phillips Board of Education
Regular Board Meeting

Monday, March 16, 2020
6:00 p.m.

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:
Preparing for Tomorrow

Our Mission:
To inspire and empower all students to reach their greatest potential.

- Our Goals:**
- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
 - To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports, Committee Reports, and Conference/ Workshop Reports		
	A. Elementary Principal Report	Scholz	
	1. Students of the Month		
	B. Director of PupPhMS/PHS Principal Report	Hoogland	
	1. Students of the Month		
	2. Academic Excellence Scholarship Announcement		
	3. Technical Excellence Scholarship Announcement		
	C. Pupil Services Report	Lemke	
	1. Federal Funding Update		
	2. Mental Health Update		
	D. Superintendent Report	Morgan	
	1. State and Local Meeting Update		
	2. Business & Manufacturing Tour March 18		
	3. Referendum Presentation Update		
	4. Pandemic Planning		
	E. Student Liaison Report	Roush	
	F. Policy Committee Report	Burkart	
	G. School Forest Committee Report	Scholz	
	H. Transportation/Facilities Committee Report	Krog	
	I. Business Services Committee Report	Burkart	
VI.	Items for Discussion and Possible Action		
	A. eLearning Options for Cancelled School Days	Morgan	
VII.	Consent Items	Pesko	
	A. Approval of Minutes from February 17, 2020 Board Meeting		3-6
	B. Approval of Bills		PDF
VIII.	Items for Next Board Meeting	Pesko	
IX.	Adjourn	Pesko	

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, February 17, 2020

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Fox, Houdek, Krog, Lind, Pesko, Rose, Willett, and Student Liaison. Absent: Halmstad. Administration present: Superintendent Morgan, Principals Hoogland and Scholz; Director of Pupil Services Lemke. Others: Staff, students, community members, and Price Co Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - The following people gave input to the Board on the school forest logging and contract item to be discussed later in the meeting: Ron Kendziera, Susan Jones, Mary Rohde, Tina Gilge read statement for Caroline Corbett, Connie Schoenborn, Tara Scholz, Brandi Smith, Jon Krause, Erik Olson, Dan Virnig, Justin Polacek, Dave Scholz read statement for Tim Popp, Bob Dural
- V. Administrative and Committee Reports
 - A. Dave Scholz - PES Principal Report
 1. Students of the Month are Brianna Quinnell (4) and Noah Reinke (3)
 2. At the midyear point, grades 1, 2 and 3 are close to meeting the 80% grade level reading achievement gap reduction year-end goal. Kindergarten is only at 35% at the mid-year point. This group is developmentally young with 61% of the students having a spring or summer birthday and 55% economically disadvantaged. The staff will be monitoring their progress.
 3. Student-led conferences will be held Thursday and next Tuesday. A high parent turnout is expected.
 - B. Colin Hoogland - PhMS/PHS Principal Report
 1. Students of the Month at PhMS are Calli Berwald (6), Chance Berwald (7), and Daelyn Dieman (8).
 2. Students of the Quarter at PHS are Cole Abraham (9) and Megan Schluter (11).
 3. The 58 students in the Class of 2020 are working to complete their graduation requirements. Five are working at NTC in the welding academy, four completed IEMT academy, five have completed or are working on CNA certification, seven are working at youth apprenticeships, eight are enrolled in AP English, four in AP chemistry, and eight in AP calculus. Fourteen students will be graduating as honor graduates earning a minimum 3.35 GPA.
 4. PHS Valedictorian is Trinity Pesko earning a 4.0 GPA while being active in many school and community activities. Trinity is the daughter of Jon and Sherry Pesko. Trinity is in the process of determining a school to attend and plans to pursue a major in theater arts.
 5. PHS Salutatorian is Jessica Roush earning a 3.979 GPA while being active in many school and community activities. Jessica is the daughter of Brian and Sheila Roush. Jessica plans to attend UW-LaCrosse and major in exercise and sport science in preparation to become a physical therapist.
 6. The Academic Excellence and Technical Excellence Scholarship recipients will be announced next month.
 7. A group of teachers from Phillips High School visited Cardinal Manufacturing at the Aleva-Strum High School. This class meets one class block per day

- for a year and works with local businesses. Students can apply to be a part of the manufacturing class during their junior and senior years. The Phillips technology and business department would like to pursue a similar vision at PHS using recently acquired fab lab equipment.
8. March 3rd the junior class will be taking the ACT exam. Grades 9 and 10 will be visiting local businesses that day and seniors will have a virtual school day.
- C. Vicki Lemke - Pupil Services Director had no report.
- D. Rick Morgan - Superintendent Report
1. State Education Convention Report
 - a. Rick Morgan - spent much time in the vendor exhibits discussing referendum related items (playground equipment, construction options, etc.). Attended sessions on District robotic program, finance, and governor's budget in addition to general sessions
 - b. Paula Houdek - a lot of time was spent on delegate orientation and the delegate assembly, enjoyed several music performances, and attended onboarding new board members, school crisis response (Jayme Closs), communications (Baraboo incident), improving reading (Thorp), as well as general sessions.
 - c. Jon Pesko - attended sessions on referendum support from community, optimizing Generation Z, FEMA grant dome building at Spencer School District, and general sessions.
 2. Referendum communications continue. Letters have been sent to municipality leaders and responses have started coming in to place Mr. Morgan on the agenda of their next meeting. Letters and Fact Sheets have been sent to local businesses for their waiting rooms/work rooms. Five presentation boards have been set throughout the district. A district-wide mass mailing will arrive in mailboxes at the end of February. Three reality radio slots have been scheduled to coincide with the mailing and two open houses.
 3. Rick has been asked to be on the Education Accountability Committee, a DPI committee looking at revising the State Report Card. Majority of meetings will be held through Zoom and face-to-face meetings in Madison will have expenses reimbursed by the State.
- E. Jessica Roush - Student Liaison Report
1. The wrestling team is regional champions, along with many individual placings. Team sectionals are February 18th and individual sectionals are February 22nd. Girls basketball are Marawood Conference champions and Boys basketball are 2nd in conference. Sawyer Kirchmeyer broke the school record for three-point shots in a game with eight.
 2. The Northwoods Global Ecology students from Phillips and Butternut will be going to Costa Rica April 9-17. On April 1, the AP English class will be going to the Orpheum Theatre in Minneapolis to see Anastasia.
- F. Policy Committee Report
1. Policy #384 Therapy Dogs in School is still being developed.
 2. A policy is being developed for proof of insurance requirement for mileage reimbursement.
 3. Policy #164 Board Member Compensation and Expenses is presented for second reading tonight.
- G. School Forest Committee Report
1. Approximately 28 community members, 18 committee members and three board members attended the meeting on February 4th.

2. A historical overview of the Worcester School Forest development from 2001 to present was given by Dave Scholz.
 3. Joe Grapa (county forester) gave an update on the logging project at the Worcester School Forest and Rich Windmoeller (state forester) gave his support.
 4. Committee discussed the next steps in planning for the outdoor classroom building project. Elk River pavilion building plans were reviewed for possible blueprints for the building.
 5. Community members were given the opportunity to make public comments.
- H. Facilities/Transportation Committee Report
1. Facilities: Dave Berens reported that Separmatic will be testing pool chemicals and do trainings on chemical maintenance, laundry equipment will need to be replaced in the near future, some boiler pumps are being monitored for future service.
 2. Transportation: Jason McMillan reported that the accident procedure was reviewed with the admin team and procedure packets reviewed and given to van and bus drivers, discussed student tracking on buses, discussed additional safety cameras, restroom facilities on a bus, and minor driver issues and practice sessions for substitutes.
- H. Business services committee met and discussed:
1. The Board and CLA met to discuss the 2018-2019 audit.
 2. The 2020 logging project at the Worcester forest was discussed with community members and added to the agenda for Monday's regular board meeting.
 3. The underground storage tank liability insurance is due for renewal in March. Two quotes were received for \$8,560.33 and \$1,782.00 per year.
 4. EMC claims for the gym floor and heater coil break were discussed. Asbestos removal will be required for the basement area this summer.
 5. Updates were given on referendum activities. Tasks are on schedule.
 6. Items from the Facilities/Transportation meeting were reviewed.
 7. The regular meeting agenda was reviewed and five retirement requests are ready for the closed session.
 8. January bills were reviewed prior to the Board meeting.
- VI. Items for Discussion and Possible Action.
- A. Motion (Fox/Houdek) to approve the Educational Options Report for 2020. Motion carried 8-0.
 - B. The annual Legislative meeting will be held on March 2, 2020 at the Medford Senior High building. Board members interested in attending should contact the district office.
 - C. Motion (Krog/Houdek) to approved the AP English class trip to the Orpheum Theater in Minneapolis on April 1, 2020 and the Northwoods Youth for Global Ecology trip to Costa Rica from April 9-17, 2020. Motion carried 8-0.
 - D. Following board discussion on the school forest logging plan, there was a motion (Krog/Burkart) to continue with the 2012 School Forest Management Plan timber harvest in 2020 and the logging contract to Future Woods. Motion carried 7-1 (Houdek)
- VII. Consent Items - Motion (Willett/Burkart) to approve all consent items. Motion carried 8-0.
- A. Approved minutes from January 20, 2020 Board meeting.
 - B. Approved personnel report renewing spring season coaches: Glenn Ericksen (assistant softball); Sara Socha (co-head track); Dana Janssen (assistant track); and Mark Fuhr (girls soccer).

- C. Approved 2nd reading of Policy #164 Board Member Compensation and Expenses
 - D. Approved bills from January 2020 (#346921-347082 and wires) for a total of \$604,787.12.
- VIII. The next regular board meeting will be held on March 16, 2020. Items to consider for the agenda are virtual learning for snow days, scholarship announcements.
- IX. Motion (Houdek/Fox) to convene into executive session at the conclusion of the open session pursuant to:
- A. WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - 2020 Retirement RequestsMotion carried 8-0 with roll call vote at 8:12 p.m..
- X. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XI. Motion (Houdek/Willett) to reconvene into open session at 9:30 p.m.. Motion carried.
- XII. Motion (Lind/Willett) to direct Superintendent Morgan to carry out the directives of the school board in regards to 2020 retirement requests for each of the five requests. Burkart-yes; Fox-yes; Houdek-yes; Krog-yes; Lind-yes; Pesko-yes; Rose-yes; Willett-yes
Motion Carries 8-0.
- XII. Motion (Krog/Lind) to adjourn at 9:32 p.m.. Motion carried 8-0.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

FDT	OBJ	FUNC	PRJ	OBJ	2019-20		February 2019-20		February 2018-19		2019-20		2018-19	
					Revised Budget	Monthly Activity	Revised Budget	Monthly Activity	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	FYTD %	FYTD %
10E	---	11	---	UNDIFFERENTIATED CURRICULUM	1,812,875.77	139,978.95	1,736,470.55	152,365.73	1,081,285.50	59.64	55.11	59.64	55.11	
10E	---	12	---	REGULAR CURRICULUM	2,007,528.59	158,682.45	1,792,078.17	153,795.01	1,135,718.13	56.57	59.44	56.57	59.44	
10E	---	13	---	VOCATIONAL CURRICULUM	376,103.94	27,759.89	339,662.90	30,438.94	222,760.51	59.23	63.08	59.23	63.08	
10E	---	14	---	PHYSICAL CURRICULUM	175,042.00	13,270.41	168,290.00	12,407.64	102,820.23	58.74	56.91	58.74	56.91	
10E	---	16	---	CO-CURRICULAR ACTIVITIES	151,461.00	6,887.27	144,955.00	4,329.58	73,873.69	48.77	47.05	48.77	47.05	
10E	---	17	---	OTHER SPECIAL NEEDS	14,117.00		16,723.40	210.27	3,770.00	26.71	34.57	26.71	34.57	
10E	---	21	---	PUPIL SERVICES	278,408.79	26,688.91	242,190.73	22,567.39	157,579.60	56.60	58.10	56.60	58.10	
10E	---	22	---	INSTRUCTIONAL STAFF SERVICES	322,475.72	19,127.23	305,336.62	15,517.62	200,074.79	62.04	54.72	62.04	54.72	
10E	---	23	---	GENERAL ADMINISTRATION	286,627.00	17,835.25	265,543.00	16,310.15	185,226.14	64.62	66.99	64.62	66.99	
10E	---	24	---	SCHOOL BUILDING ADMINISTRATION	610,610.80	40,315.35	593,202.00	39,497.37	374,507.21	61.33	55.18	61.33	55.18	
10E	---	25	---	BUSINESS ADMINISTRATION	2,000,648.63	131,978.18	2,026,481.98	138,393.25	1,259,898.64	62.97	57.85	62.97	57.85	
10E	---	26	---	CENTRAL SERVICES	32,640.00	2,132.15	28,460.00	3,767.70	17,536.23	53.73	68.56	53.73	68.56	
10E	---	27	---	INSURANCE & JUDGMENTS	172,183.00	50,527.74	142,192.00	66,903.31	142,731.43	82.90	92.66	82.90	92.66	
10E	---	28	---	DEBT SERVICES	51,115.00	1,088.81	50,426.00	4,258.70	32,668.11	63.91	69.77	63.91	69.77	
10E	---	29	---	OTHER SUPPORT SERVICES	323,792.52	16,756.34	287,071.50	15,927.90	270,769.62	83.62	61.50	83.62	61.50	
10E	---	41	---	TRANSFERS TO ANOTHER FUND	866,000.00		866,000.00		16,387.88	3.12	4.71	3.12	4.71	
10E	---	43	---	PURCHASED INSTRUCTIONAL SERV	525,125.00	3,164.00	517,079.00	2,190.80						
10E	---	49	---	OTHER NON-PROGRAM TRANSACTIONS	2,040.00		2,040.00		721.71	35.38	25.91	35.38	25.91	
Grand Expense Totals					10,008,794.76	656,192.33	9,524,202.85	678,881.36	5,278,329.42	52.74	50.18	52.74	50.18	

Number of Accounts: 1400

Funds Available to the District as of February, 2020:

First National Bank (General Checking)	1,613,809.78
Local Gov't Investment Pool	283,669.09
First National Bank (Savings)	4,362.75
Total	1,901,841.62

Current Line of Credit Balance (\$1,000,000 max) **1,000,000**

Total Borrowed (through 02/29/20): **0.00**

***** End of report *****

EDTLOC SRC FUNC	PRJ LOC SRC	2019-20 Revised Budget	2018-19 February 2019- Monthly Activi	February 2018- Monthly Activi	2019-20 FYTD Activity	2018-19 FYTD Activity	2019-20 FYTD %	2018-19 FYTD %
10R--- 180 41800-	---	5,400.00						
	---	4,013,936.65	1,115,132.96	1,023,786.07	2,353,078.40	2,260,051.96	58.62	57.31
10R--- 211 50000-	---	2,300.00	2,478.00	370.51	353.58	926.28	15.37	37.38
10R--- 213 50000-	---	4,000.00	4,000.00		2,261.36	3,037.37	56.53	75.93
10R--- 249 50000-	---	1,500.00	1,500.00		5,314.30	1,555.00	354.29	103.67
10R--- 264 50000-	---	10,000.00	11,000.00	943.00	12,085.00	9,995.00	120.85	90.86
10R--- 271 50000-	---	10,000.00	11,000.00	2,215.00	3,633.40	6,644.52	36.33	60.40
10R--- 279 50000-	---	8,700.00	9,000.00	2,076.36	12,480.25	15,660.32	143.45	174.00
10R--- 280 50000-	---	24,700.00	21,000.00	60.00	5,025.00			
10R--- 291 50000-	---	11,500.00	15,000.00	207.16	20,027.87	14,947.00	81.08	71.18
10R--- 292 50000-	---	290,904.00	266,042.00	2,700.00	7,720.85	10,678.84	67.14	71.19
10R--- 293 50000-	---		6,462.00					
10R--- 345 50000-	---	4,385.28	4,385.00		2,097.54		47.83	
10R--- 515 50000-	---	61,415.00	61,226.00		61,415.00		100.00	104.29
10R--- 517 50000-	---	28,000.00	29,259.00					
10R--- 612 50000-	---	3,372,389.00	3,239,871.00		1,326,862.00	1,274,276.00	39.34	39.33
10R--- 613 50000-	---	114,040.00	127,092.00	5,520.00		5,520.00		4.34
10R--- 621 50000-	---	257,908.56	210,000.00	83,659.00	171,940.00	167,318.00	66.67	79.68
10R--- 630 50000-	---	1,640.00	1,650.00	1,514.85		1,514.85	90.78	91.81
10R--- 650 50000-	---	14,811.00	14,811.00					
10R--- 660 50000-	---	575,050.00	515,352.00					
10R--- 691 50000-	---	47,100.00	92,601.00					
10R--- 695 50000-	---	195,663.00	174,225.11		13,902.17		7.11	
10R--- 699 50000-	---	153,892.72	143,541.00		43,306.50		28.14	
10R--- 730 50000-	---	50,000.00	42,500.00					
10R--- 751 50000-	---							
10R--- 780 50000-	---							
10R--- 861 50000-	---							
10R--- 878 50000-	---							
10R--- 964 50000-	---							
10R--- 970 50000-	---							
10R--- 971 50000-	---							
10R--- 990 50000-	---							
10R--- 999 50000-	---							
10-----	---	9,289,435.21	8,982,997.11	1,245,886.41	4,130,473.51	3,865,805.29	44.46	43.03
Grand Revenue Totals		9,289,435.21	8,982,997.11	1,245,886.41	4,130,473.51	3,865,805.29	44.46	43.03

Number of Accounts: 50